



MICHIGAN STATE UNIVERSITY

2024-25 STUDENT HOUSING CONTRACT

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Dear Spartan,

This document is your contract for on-campus housing at Michigan State University. This contract is a legally binding agreement between you and Michigan State University on behalf of its Residence Education and Housing Services department. This contract entitles you to an on-campus housing assignment, unless you are completing it to remain on an established waitlist, in which no guarantee is made. In order to complete this contract, you are required to log in to the Residence Education and Housing Services website, found at liveon.msu.edu. By entering your PID/Student Number and clicking the “I agree” box on the “Housing Contract” portion of the Live On website, you are agreeing to the terms and conditions in this document and those found in the On-Campus Housing Handbook, which are incorporated into this agreement by reference. You can access, download or print the On-Campus Housing Handbook by visiting liveon.msu.edu and selecting Contracts and Leases, then On-campus Housing Handbook: Terms and Conditions. If for any reason you are unable to access these items electronically, and need more information, please contact the Housing Assignments Office at 517-884-5483.

GENERAL ON-CAMPUS STUDENT HOUSING TERMS AND POLICIES

Michigan State University, in its housing system, aspires to provide an educational environment that is maximally conducive to the learning process of students aligned with the broader university goals for diversity, equity, and inclusion (more about the DEI plan can be found here: <https://strategicplan.msu.edu/strategic-plan/dei>). Consistent with this philosophy, a variety of living options (liveon.msu.edu/neighborhoods) are made available through university housing. The university has requirements for on-campus residence to promote an optimal learning environment for students. Any undergraduate student enrolled in seven or more credits at Michigan State University for a semester, summer term excluded, is subject to the university’s on-campus housing requirement. Compliance with the university’s on-campus housing requirement is a condition of enrollment. Transfer students are waived from the on-campus housing requirement for the 2024-25 academic year.

By entering into this housing contract, you agree to the following terms:

Eligibility. Only students who are currently enrolled in a degree-granting program at Michigan State University and who have received official Housing Assignments may live in a residence hall or university apartment. Failure to maintain the required enrollment for any reason will result in termination of this housing contract. Any resident who disenrolls from Michigan State University must vacate immediately and will be responsible for accrued housing and dining plan charges. For off-campus living resources please visit <https://offcampushousing.msu.edu/>

On-Campus Housing Requirement. You must live in on-campus housing for the first **four** semesters you are enrolled, summer term excluded and subject to the exceptions listed below. The on-campus housing requirement is a condition of enrollment. Failure to adhere to the on-campus housing requirement may result in termination of enrollment. Transfer students are waived from the on-campus housing requirement for the 2024-25 academic year.

Exceptions to On-Campus Housing Requirement. The on-campus housing requirement above is subject to the following exceptions:

1. Married and/or established partnered students.
2. Students who will be at least twenty years of age by December 31, 2024.
3. Veterans with one or more years of active service.
4. Students living with a family member.
5. Students taking 6 or less credits during the semester in question.
6. MSU-approved group housing, but only for those students in their second year of enrollment.
7. Those students that have earned 30 credits by the close of their first semester.





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Any student seeking an exception to the on-campus housing requirement, other than for one of the exceptions set forth above, must apply for the exception prior to moving into university housing. See liveon.msu.edu for more information on the process for seeking an exception and/or contact the Housing Assignments Office at 517-884-5483 for further information.

Duration of Contract. Your housing contract is binding upon you, or upon your parent or guardian if you are under 18 years of age, for the entire academic year. If you are an emancipated minor please contact the Housing Assignments Office at 517-884-5483 for more information.

Contract Cancellation. You may cancel your housing contract for any reason within 14 days from the date you sign it, but only if you have not moved into the residence hall. You will not incur any financial obligations for timely cancellation pursuant to this paragraph. If you cancel your housing contract in accordance with this paragraph, the on-campus housing requirement will still apply to you (subject to the exceptions described above under “Exceptions to On-Campus Housing Requirement” found at liveon.msu.edu); failure to adhere to the on-campus housing requirement may result in termination of your enrollment.

Contract Buyout. If more than 14 days have passed since you signed your housing contract or if you have moved into your residence hall or apartment, you may obtain relief from the obligations of your housing contract upon payment of 60 percent of the remaining room and board fees for the remaining portion of the contract term. You should notify the Housing Assignment Office in writing of your intent to exercise the buyout, but you will continue to be responsible for the full amount of the room and board charges until you have properly checked out of your residence hall or apartment community. The buyout option is not available during the last two weeks of the spring semester. If you exercise the buyout in accordance with this paragraph, the on-campus housing requirement will still apply to you (subject to the exceptions described above under “Exceptions to On-Campus Housing Requirement”); failure to adhere to the on-campus housing requirement may result in termination of your enrollment.

Contract Release. If you cannot comply with the terms of your housing contract due to significant changes in circumstances beyond your control, you may apply for a contract release by completing the application, located in your My Housing portal, at liveon.msu.edu. Applying for a contract release will not automatically result in the termination of your housing contract. If you obtain a release from your housing contract in accordance with this paragraph, the on-campus housing requirement will still apply to you (subject to the exceptions described above under “Exceptions to On-Campus Housing Requirement”); failure to adhere to the on-campus housing requirement may result in termination of your enrollment.

Contract Termination. The university may terminate your housing contract if you do not complete enrollment or registration, if you withdraw from all classes, graduate, or do not re-enroll, if you fail to check-in to your housing assignment, or if you violate the terms of your housing contract. If the university terminates your housing contract in accordance with this paragraph, the on-campus housing requirement will still apply to you (subject to the exceptions described above under “Exceptions to On-Campus Housing Requirement”); failure to adhere to the on-campus housing requirement may result in termination of your enrollment.

Contract Rescission. At the discretion of the university, it may offer to rescind the contract at no penalty for those interested in residing off-campus. If the contract is rescinded, the on-campus housing requirement would no longer apply to you.

COVID-19 Directives and Testing. Due to the global COVID-19 pandemic, the university is implementing and has implemented various health and safety measures. By entering into this housing contract, you agree to **adhere to** all of the university’s COVID-19 directives, as they may change from time to time (including, without limitation, the university’s COVID-19 and influenza vaccination directives); you also agree to participate in the university’s COVID-19 medical surveillance and testing programs, which may include periodic testing as required and _____





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directed by the university. Your written consent to such testing is a condition of living in university housing.

Room Assignments. Your housing contract entitles you to an on-campus housing assignment, but does not entitle you to a specific room assignment—even though an assignment to a specific room may have been made or may hereafter be made. Residence Education and Housing Services may, and expressly reserves the right to, assign or reassign rooms based on space availability, occupancy considerations or exigent circumstances (including but not limited to during or following a pandemic, recommendations or orders issued by a public health authority and compliance with applicable law and regulations). Any reassignment will be effective on the date Residence Education and Housing Services provides notice to you or on the date specified in that notice. The university reserves the right to place limits on the number of residents in a housing unit based on occupancy. Room assignments are not guaranteed for those students on an official waitlist.

Rates. Housing rates for the 2024-2025 Academic Year will be set by the MSU Board of Trustees in 2024. Rates will be published on the Residence Education and Housing Services website (<http://liveon.msu.edu/rates>) and on the Controller's website (http://www.ctrl.msu.edu/COSStudentAccounts/Tuition_Fees_MainMenu.aspx) when they become available.

Dining Plan. Your dining plan fees are part of your housing contract. A dining plan is required, except for those residing in Owen Hall, Van Hoosen Hall, Williams Hall, and some apartments within other residence halls designated by Residence Education and Housing Services. You must select a dining plan during preference selection online. Dining Plan rates are available at eatatstate.com (<https://eatatstate.com/diningplans/residential>). Dining plan rates are subject to change based on rates to be set by Student Life and Engagement.

Billing and Payment. By entering into this contract, you agree to be billed each semester of the academic year through electronic billing administered by MSU's Office of the Controller. You agree to make payment for this contract to Michigan State University. To learn more about available payment plans or options please visit <http://www.ctrl.msu.edu/costudentaccounts/>.

Minor Students. When a student under the age of 18 applies for on-campus housing, a parent/legal guardian must sign the corresponding contract addendum. Students will enter a valid email address for their parent or guardian at the time of contract signing. Parents or guardians must receive the email, read, and complete the addendum for their student's contract to be considered complete. If you are an emancipated minor please contact the Housing Assignments Office at 517-884-5483 for more information.

Non-discrimination. Residence Education and Housing Services of Michigan State University does not discriminate in room or hall assignments on the basis of race, color, age, gender, gender identity, disability, height, marital status, national origin, political persuasion, religion, sexual orientation, veteran status or weight.

On-Campus Housing Handbook: Terms and Conditions. The On-Campus Housing Handbook: Terms and Conditions contains important information and rules related to campus living at Michigan State University. It is your responsibility to read and understand the On-Campus Housing Handbook. The terms of the On-Campus Housing Handbook are part of your housing contract with Michigan State University found at <https://liveon.msu.edu/Documents>.

REV. 9/23





ACKNOWLEDGMENTS AND SIGNATURE

I understand that: (1) my housing contract will be in effect for the entire academic year; (2) by entering into this housing contract, I am required to move into university housing if I register and enroll at MSU; and (3) I may cancel this housing contract within 14 days from the date I sign it, provided I have not moved into university housing. I understand that if I want to cancel this housing contract after the 14-day period described in the previous sentence, I will incur financial obligations associated with all housing and dining related costs and be responsible for fees arising from the untimely cancellation of my housing contract.

I understand that by entering my PID/Student Number and by clicking “I agree” that:

- I am acknowledging that I am entering into a legally binding contract.
- I am representing that all of the information that I provided in my housing contract is true, and I acknowledge that if any information I provided is false, Michigan State University may terminate my housing contract.
- I am acknowledging that I have read, understand and agree to the terms of my housing contract with Michigan State University, including the terms and conditions of the contract in the On-Campus Housing Handbook which are published online at <https://liveon.msu.edu/Documents>, and are incorporated into my housing contract by reference.
- I am agreeing to comply with all of the university’s COVID-19 directives, as they may change from time to time (including, without limitation, the university’s COVID-19 and influenza vaccination directives); I am also agreeing to participate in the university’s COVID-19 medical surveillance and testing programs.
- I am giving my written consent to being tested for COVID-19 as may be required and directed by the university.
- I am agreeing to make myself aware of and abide by my rights and responsibilities under the applicable rules, regulations, ordinances and procedures established by the university community, which are published in Spartan Life online (splife.studentlife.msu.edu) and incorporated by reference into my housing contract.
- I am agreeing to comply with all local, state and federal laws.
- I am agreeing to be responsible for and pay to Michigan State University all applicable housing and dining fees and other charges assessed under the terms of my housing contract.
- I am agreeing that my submission of my PID/Student Number and clicking “I agree” through the Residence Education and Housing Services website will act as my signature to the housing contract and will be valid and binding.

