MEETING MINUTES

Project: Special Housing Needs/Spartan Village Replacement
        Michigan State University

Location: Michigan State University
          Spartan Village

Date & Time: March 17, 2014, 7:00pm

Re: Student Stakeholder Session

Attendees: see attached

Meeting Minutes:

Meeting Goals. Identify the features that will make this an attractive place to live.

Introduction. An introduction to the feasibility study was given with an overview of the 3
sites under consideration.

Success Factors. Attendees were asked to identify features or processes that would
make this project a success.
1. Develop a strategic re-location plan.
2. Select a centralized location with walkable resources.
3. Clearly communicate changes to the family support network such as schools,
   supermarket, etc. so stakeholders can predict the next steps.
4. Stakeholders are listened to and provided with feedback.
5. Create a village connected to MSU – a non-traditional community.
6. Safety, traffic, and noise are addressed – both perceived safety and real.
7. Create greenspace
8. Serendipity in encounters and planned
9. Walkable – creates a perception of safety
10. Outdoor amenities – exercise, gathering, programming
11. Connection to campus with some inward focus or separation such as a greenbelt or
    physical boundary
12. Access to homes with dedicated parking even during events/football games
13. Laundry in building or in each apartment
14. Townhome feels more like a home than an apartment
15. Cost efficient – utilities included in rent
16. Demand
17. Energy efficient/sustainable design
18. Flexibility in size of units
19. Support non-traditional students in their academic success and success of their family
20. Fitness center
21. Create connectedness
22. Unique architecture
23. City water is better quality than MSU water
24. Place to focus on studies
25. Organic nature of community – provide visual queues
26. Residents represented throughout planning

What works? Attendees were asked to list things about Spartan Village that currently work well.
1. Feeling of community
2. Opportunity to interact
3. Community center with programming
4. Festivals at holidays, seasons, etc
5. Heat
6. Convenient parking
7. Size of units for singles or couples (about 50% of attendees agree)
8. Affordability
9. Furnished
10. MSU services – police, snow removal, etc
11. Safety
12. Proximity to campus
13. Community garden
14. Walkable
15. Other services – WIC, lending center, Give and Take Center
16. Access to CATA

What doesn’t work? Attendees were asked to list things about Spartan Village that do not currently work well.
1. Water
2. MSU services – garbage, snow
3. Size of unit for family
4. Laundry is too remote, open to everyone, and has no wi-fi
5. Cell service
6. Noise between apartments
7. Exterior, metal grate stair treads
8. Bike parking (about 30% of attendees use bikes)
9. Apartment-size appliances
10. Solar orientation for all units
11. No linens provided
12. Lack of dishwashers
13. Kitchen size (about 75% of attendees cook)
14. Lack of air conditioning
15. Uneven surfaces
16. Poor unit layout
17. Kitchen exhaust
18. Exterior lighting levels
19. Mix of families with different age kids (this work for some but not others.) This is mostly a noise issue.

The above represents the items discussed and conclusions reached. If there are any required clarifications please contact the undersigned.

Jen Durham, AIA

Distribution: MSU Project Core Team, Encore Architects, Beckett & Raeder, SHW Group Project Team, SHW Group project file

Attachments: Attendance sheet